



UNDERGRADUATE EXCHANGE PROGRAM FACT SHEET FOR ACADEMIC YEAR 2020-2021

Contact Information

Business School

**Manager, International Relations
(Agreements, Nominations and Applications)**

Ms. Narai Ahn
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**Academic matters
(Course enrolment for Business courses)**

Ms. Sooyoun Kim
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University-wide (Office of International Affairs)

Academic Coordinator

Orientation, Course Registration, Transcript,
other academic issue
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Tel: +82-2-2123-3987

SK Global House (Housing for Int'l Students)

SK Global House
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Tel: +82-2-2123-7481
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Admission to the Exchange Program

Requirements

Semester fulfillment	<ul style="list-style-type: none"> - Students must have completed at least 2 semesters (Undergraduate)/ 1 semester(post-graduate) or equivalent before application opens. * For transfer students, a minimum of one semester's result at the transferred university is required on the official transcript.
GPA	<ul style="list-style-type: none"> - 2.5 / 4.0 (B average) or above - ECTS (C or above)
Language Proficiency	<ul style="list-style-type: none"> - ENGLISH: If you plan to take courses taught in English, <u>TOEFL cBT 213(iBT 79, pBT 550) or IELTS 6.5</u> is required. * Native English speakers & non-native speakers studying their degree in English are waived. - KOREAN: If you plan to take courses taught in Korean, <u>KLAT level 4</u>, or an assessment report by a professor is required. * Students must get permission from the professor on the 1st day of class.

Application					
Deadlines	- Spring (March) semester: Last day of October - Fall (September) semester: Last day of April				
Procedure	<table border="1"> <tr> <td>Online Nomination</td> <td>Home institution coordinator must submit an online nomination via Yonsei's application portal (Email nominations cannot be accepted)</td> </tr> <tr> <td>Online Application</td> <td>Once nomination is received, each student will automatically be given access to the application portal, and will be asked to complete the application form with the documents below.</td> </tr> </table>	Online Nomination	Home institution coordinator must submit an online nomination via Yonsei's application portal (Email nominations cannot be accepted)	Online Application	Once nomination is received, each student will automatically be given access to the application portal, and will be asked to complete the application form with the documents below.
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EVERYTHING IS PROCESSED <u>ONLINE</u>, NO HARD COPIES REQUIRED					
Supporting Documents	<p>To be uploaded online</p> <ol style="list-style-type: none"> 1. Official Transcript(s) (*) 2. Official Proof of language Proficiency (*) 3. Photocopy of the ID page of passport 4. Study Plan 5. Proof of medical insurance (may be submitted after admission confirmation) 6. Photo (for student ID card) <p>(*) We will NOT accept screenshots or unofficial copies.</p>				
Admission Confirmation	- Spring (March) admission: by mid-December - Fall (September) admission: by mid-June				

Academics

Term schedule and Course details

Academic Calendar

	Fall 2020	Spring 2021
Expected Arrival Date	End of August	End of February
Orientation	End of August	End of February
Class Begins	September 1	March 2
Class Ends	December 21	June 18
Final Exams	December 8-21	June 7-21

(*) All dates subject to change, dates will be confirmed upon admission (by November for Spring, May for Fall)

<http://oia.yonsei.ac.kr/intstd/exCalendar.asp>

Courses Load

Course Load

Undergraduate: 9 to 18 credits in total

(for those taking Korean Language course: maximum 12 credits)

***Students must take at least 9 credits at the School of Business**

Available Courses and Faculties

Other than Business courses, the following areas offer courses open to exchange students:

- Korean Studies
- East Asian Studies
- Politics and Culture
- Science & Engineering
- Korean Language (KLI)

* Please be advised that course registration is on a first-come, first-served basis.

*** The course list for each semester is not finalized until 2 months before each term begins; courses for Spring and Fall will be available in January and July respectively.**

<http://oia.yonsei.ac.kr/intstd/exCourse.asp>

<http://portal.yonsei.ac.kr>

Restricted Courses and Faculties

- Medicine / Dentistry / Nursing / Pharmacy
- Music
- Law
- MBA

Grading and Academic Regulations <http://oia.yonsei.ac.kr/intstd/exRule.asp>

Transcript

Spring semester: issued in July

Fall semester: issued in January

<http://oia.yonsei.ac.kr/intstd/exTrans.asp>

General Information

Campus Location and Faculties

Yonsei University's main campus is ensconced in a spacious, picturesque and natural setting located minutes away from the economic, political, and cultural centers of Seoul's metropolitan area. The Yonsei School of Business is located in the very center of Yonsei's Campus.

You can find more information about Yonsei University on our website:

(http://www.yonsei.ac.kr/en_sc/intro/directions1.jsp)

You can also find additional information about Korea:

<http://www.hikorea.go.kr>

<http://english.visitseoul.net/travel-info>

Accommodation

While Yonsei School of Business does not arrange housing directly, students will be given contact information and tips to help find accommodation.

ON-CAMPUS

Rooms in the on-campus dormitory 'SK Global House' are available on a first-come, first-served basis.

You can find more information on our International Dormitory website: <http://ih.yonsei.ac.kr/>

OFF-CAMPUS

Students who wish to live off-campus are responsible for securing their own housing:

<https://oia.yonsei.ac.kr/campus/preHousing6.asp>

Visa

A Student Visa (D-2) is required. For detailed instructions and requirements, please consult your local Korean Embassy or Consulate. Yonsei will provide

Korea's Immigration Office website: <https://www.visa.go.kr/>

Health Insurance

All incoming exchange & visiting students are obligated to obtain personal health insurance. Please enroll in a health insurance plan of your choice, as there is no designated insurance service provider but it is recommended that you choose a study abroad plan which will cover medical expenses to be incurred during your exchange in Korea. Mandatory insurance plans provided at your home institution will be sufficient, but proof (an official letter) must be provided.

Student will have to pay the full fee up front, and then apply to his/her home insurance company for some form of reimbursement.